# Managers’ Weekly Report & QA Metrics

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| Work Beginning: 17/03/2014 | Work Summary | Heavily refactored DisplaySlide code to fix branching with Steve. Coordinated use of Fuze software for online meetings. Created new PWS example playlist, and document outlining the changes between V0.5 and V0.9. |
| Issues | Couldn’t fully make branching work. Main menu and “slideshow” didn’t properly exist. Required meetings but on holiday. |
| Work Beginning: 24/03/2014 | Work Plan | Add layering capabilities to eCook. Write data classes to slide interpretation logic with Steve. Revisit testing for eCook product to bring up to scratch. |
| Issues | Unsure of how to implement layering. (Z-orders?) |

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| **Metric** | **How measured** | **Achieved (Yes/No with Comments)** |
| Defects opened | Number of new defects opened per week tracked | Yes – none |
| Defects closed | Number of defects closed per week tracked | Yes - none |
| Work items completed | Number of work items completed per week | Yes – view on Jira |
| Ratio of estimated time to actual time taken per task | Track these values weekly | No – need to fully complete second iteration first, then re-adjust estimates. |
| Integration test results | Report/log results of integration testing | YES – view on Jira. |
| Repeated fails | Log repeated fails and review daily | Yes – Jira (escalated a support ticket now fixed) |
| Thorough testing | Check to see whether units have been tested according to the “Test Strategy” documentation | NO – Action on to do. |